



Board of Directors Meeting

February 1, 2023 6:00 pm- 8:00 pm

Attendees: <https://us02web.zoom.us/j/86567953682>

Meeting ID: 865 6795 3682

Call: 1-669-900-6833

- I. **Call to Order/Roll** James Walker
Present: Shannon, Tim, Katy, Xavier, Ashley, Ildi, Craig, Seth , Lindsey, (Camille @ 6:07PM)
Called to order 6:03PM
- II. **Consent Agenda** Shannon Collins
 - a. Approval of prior Board meeting minutes
Motion to move by Ildi, seconded by Lindsey, all votes unanimous to approve.
 - i. Regular Board meeting: January 21, 2023
- III. **Discussion/Action Items**
 - a. Board Chair Update Shannon Collins
Per Shannon - On direction of board and where we are taking the foundation. Short story is to the next level. Discussion on annual contribution form, and stress the importance of meeting that. Shannon is going to require that we step-up. We should all be able to exceed that value in some way or another. Come December, no one should be falling behind. Urges board members to reach out if there is a challenge in meeting that value. Urge to ensure that everyone on the board is on the board for the right reasons, wants to ensure that we are meeting the commitments that we are making.
 - b. Program Planning Tim Harris
 - i. COVID protocols
Camille Ramey joined at 6:07PM, board agenda moved into discussion of covid protocol. Discussion around how we are approaching. Per Tim/Ildi, have information off of PCH(Camp Rainbows) guidelines. Per Tim, county recommendations have it at low risk, brief overview of the meanings of that. Per Camille, radio silence since May 2022, CDC has stopped updating residential camp guidelines. Noted that Maricopa county is considered at low risk, there aren't any guidelines. Plans to communicate with a nurse practitioner at PCH, was in close contact last year. Also Dr Nick Staub, epidemiologist, good resource. Things are changing month to month, last year we only accepted children on maintenance, this year we could open to those in later stages of treatments, wants to have a wider range of campers. Prudent thing to do would be keep our standards from last year, but that limits us. Tim goes over WHF guidelines, which aren't really much. The numbers that we can send to camp are only limited by bunk space. Per Ildi, our budget target is 200 total people. Ildi reads off PCH guidelines. PCH sent

Mission: To preserve and advance exciting and fun, medically staffed, year-round Arizona Camp Sunrise and Sidekicks programs for pediatric cancer patients, survivors and their siblings.



out information in November. We want to open up registration as soon as we can. Discussion on staging of our recommendations so we can at least establish the requirements for signing up and get that process rolling. Katy asks questions, about how many families that we did not get at camp due to vaccine requirements, a small amount due to not being out of treatment, maybe 2 families to the vaccine requirement. Seth mentions that we lost more volunteers to vaccine requirements than families. Per Lindsey, PCH is a standard that we should match, speaking as a parent she thinks that vaccine requirements should stand for volunteers. Camille advocates for consistency with PCH. Seth mentions that we cannot serve families if we do not have enough volunteers. Ildi talks about her experience last year, testing for families may be a barrier if we are considering a 48hr test in lieu of vaccination. It may be harder to get tests than vaccines at this point. Camille in agreement, and is also putting out other feelers to non-medical camps for their procedures. Craig echos a similar note, we should probably match camp rainbow. Shannon asks about the registration process, we communicated via email and a town hall what our procedures would be. Discussion on if we can evaluate things on a case by case basis, Camille in agreement. Katy points out challenge that families and kids are easier, the adults/volunteers are a bit more complicated. Per Ildi, this is sort of a trust issue that we need to manage with the families. Shannon recommends that tonight we confirm the overarching details of the policies. Ildi points out that our existing policies generally. Ildi moves that we adopt eligibility requirements that mirror as closely as possible those guidelines established by PCH, including medical exemptions. Seconded by Katy, motion approved by all except Seth who abstained from voting. Camille to finetune verbiage based on input from other resources and provide next week. Regarding info on the website, will leave existing protocol on website, note that updates are coming soon. Followup discussion on what constitutes "vaccination", hopeful that resources that Camille is tapping will be able to provide guidance. Lindsay requests we move discussion offline so we can move on as topic has been severely debated.

ii. WHF cost increase

Tim waiting for input regarding amount and when. Waiting for communication from Mary, have not received anything back. Suspicion is that cost increase will not impact this years budget, the Spina Bifida camp has not received a cost increase either. Have limited information at this time. ONce we have information, Tim will let us know and will try and push it as far out as possible. Shannon recommends that we should budget in a general cost increase for camps. Ashley adds that this is first increase that WH has had. Discussion on when we sign contracts w/ WHF, Seth asks if we can move that date up, general consensus is that we can ask, likely there is a clause in contract that addresses a failure of WH fundraising efforts may result in increased rates.

iii. Camper & Volunteer Recruitment Activities

Mission: To preserve and advance exciting and fun, medically staffed, year-round Arizona Camp Sunrise and Sidekicks programs for pediatric cancer patients, survivors and their siblings.



Links going live for campers mid-February. Mid-March for volunteers. What is needed/what is waiting for for releasing that? Mainly, covid protocols and ensuring we are in agreement on that. Databases have been rolled over, Kagan Adriana and Jessica involved on that. Seth asks about process to get new campers in, discussion around prioritization of new camper families. Ideas around camper/volunteer recruitment activities to be emailed to Shannon/Tim and dispersed to committees as necessary to ensure we can respond. Discussion around what events we have for volunteer recruitment, no activities on calendars. Discussion around possible events involve fraternities, Tim to present to Kiwanis. Shannon recommends we find liaisons that can focus on different area focuses (IE, colleges, volunteer groups). Question: Is volunteer coordinator position up? Jessica and Colleen did it for camp, but there isn't a permanent Motion to move into executive session by Lindsey at 7:21PM, seconded by Seth, all in favor.

- iv. Tracking Volunteer Hours (reported at monthly BOD mtg)
Request to track volunteer hours by board on a monthly basis. Does not need a breakdown, just needs a summary of how much and when. This is needed for some grants. Per Tim, this increases our potential operating budget.
- c. Strategic Plan, Objective 3: Financial Sustainability Shannon Collins
 - i. Network Mapping Activity (Obj #3, Goal #1 and #2)
 - ii. Update fundraising plan (Obj #3, Goals #1-3)
 - iii. BOD Financial Responsibility (Item 6 of 2023 Manual)
- d. Golf Carts/Gator Tim Harris
- e. Executive Session Shannon Collins
 - i. Tim Harris- goal setting and performance reporting
 - ii. Camp Director
Ildi moves that we direct CEO to hire Peyton WOLF in the position of camp director, with the instructions that we develop a payment plan that does not exceed 50% of the stipend value prior to camp. Seth seconded, all voted in favor.

Not sure where to put this, but discussion regarding Xavier. Announces that he is resigning, wishes to continue to be involved in camp but plans to resign from the board. Notes he did not meet his financial goals but made up for it in work for camp, including maintenance of the van and storage of items. Discussed the need to have directors that work with everyone's strength. Lindsey notes that this discussion between Xavier and (Shannon?) shouldn't have been aired in front of the whole board. Shannon notes that this was Xavier's wish.

Mission: To preserve and advance exciting and fun, medically staffed, year-round Arizona Camp Sunrise and Sidekicks programs for pediatric cancer patients, survivors and their siblings.



Lindsey also announces her resignation from the board. Katy asks if she plans to continue to be involved in the future w/ committees. Will think on it.

- IV. **Future Agenda Items** All Board Members
Move un-discussed items to the next meeting. Includes discussion of strategic plan Obj 3, golf carts/gators, and Tim Performance Review.
- V. **Meeting Closing** James Walker
a. Review action items from meeting
Table discussion of golf carts, Shannon needs more information.
Review own performance in terms of financial contributions
Action item to get information from Camille regarding any tweaks/rewording of the covid protocols.
- b. Next Board Meeting: Wednesday, March 1, 2023 6-8 pm via Zoom
- VI. **Adjournment**
Meeting adjourned at 8:17PM

Mission: To preserve and advance exciting and fun, medically staffed, year-round Arizona Camp Sunrise and Sidekicks programs for pediatric cancer patients, survivors and their siblings.