



**Executive Committee Meeting
September 3, 2020 6pm**

Mission: Southwest Kids' Cancer Foundation was created to *preserve and advance* Arizona Camp Sunrise and Sidekicks programs for pediatric cancer patients, survivors and their siblings.

Board Present: Craig Scheinerman, Ildiko Laczko-Kerr, Lindsey Gray, Ashley Larson. Also present Melissa Lee.

- I. Call to Order/Roll -- 6:04 pm
- II. Consent Agenda – motion to approve consent agenda except c(i)– Lindsey, second Craig
 - a. Approved Board Minutes for August 6, 2020
 - b. Approved
 - i. Camp lease contract
 - ii. Board Selection Process
 - iii. Board Book: job description, committees, conflict of interest
 - c. Discussion on approval of Part-time and seasonal job descriptions and proposed salaries
 - i. M-concerned that these are not the appropriate 3 positions.
 1. Program director role is just camp programming
 2. Day camp is separate. A consideration needs to be made about keeping those separate.
 3. Volunteer coordinator – vs family coordinator – separate positions. doing registration for camp, answer phone, book transportation,
 4. Pause on accepting job descriptions.
 5. Family coordinator, camp director, program (on all sides, not just camp)
 - ii. Will provide more feedback and discussion on the positions to better describe roles and ideas for positions. Draft will be prepared – probably not by October meeting.
 - iii. Discussions to continue, will bring more people with perspective. Smaller groups and committees.
 - iv. Goal is fruitful positions that will work long-term.
 - v. Tabled.
- III. Discussion/Action Items
 - a. Camp Program
 - i. 160 campers (95 sidekicks, 12 day camp, 54 sunrise), 48 staff. Under budget. Will have synopsis on feedback from families. 23 new families. 12 day camp families.
 1. Day camp issue is facilities – they could participate online.
 2. Solid connection with child life specialist at Banner.
 - ii. 5 year plan – looking at camp in the box, camp at the hospital.
 - b. Finance report
 - i. Budget – Craig is going to meet with M about camp budget.
 - ii. 230k in the bank
 - iii. Unsure about grants with Lena. Ashley emailed Lena about a few additional grants. Craig and Ashley will follow-up.



iv. FY2021 Budget draft discussed. Craig is going to update.

c. Executive Director's Report

i. Golf Tournament

1. Sign-up started.
2. Sponsorships secured. Need additional sponsorships. Lauren and Ashley are still working on the price-points.
3. Discussion on sponsorship levels and designation of holes.
4. Registration page and live auction page will go live with website.

ii. Website update and discussion

d. October 10 Board meeting

e. Bingo – reviewing and discussing with Arizona department of revenue.

IV. Adjournment: 8:38 pm